

**ENDOWMENT TRUST FUND
TENNESSEE FEDERATION OF GARDEN CLUBS, INC.**

**MATCHING GRANTS GENERAL INFORMATION
READ ENTIRE MATCHING GRANT APPLICATION FORM & GENERAL INFORMATION FORM**

To Include in Writing a Proposal:

State Objectives of Program/Project

State Anticipated Benefits or Outcome

Include Budget for Project – Including Other Matching Funding Sources and Amounts

State Results and How They Will be Measured

Give Plans for Sustainability

Rules:

1. A TFGC District, Council, Garden Club, Racheff (IRH&G) or a TFGC individual may submit only one (1) Matching Grant Application each year.
2. The project/program may be new or may bring about measurable expansion of an existing project/program.
3. Matching Grants will be awarded to those projects/programs that are judged to be the most outstanding and deserving. There is no guarantee that each District will receive a Matching Grant in any given year.
4. Matching Grants are not to be used for general operating expenses, but may be used for any purpose directly related to Matching Grant activity.
5. In-kind physical labor on a project may be counted at minimum wage level towards the Matching Grant funds.
6. Matching Grant funds will be awarded to recipients by January 1st of each year. Grant awards will be sent to the District Trustees to present at each district member meetings.
7. Successful Matching Grant recipients are required to submit a progress report (if longer than one year). All successful recipients are also to submit a final report at the completion of the project/program, to the Endowment Fund Chairman who will provide copies to the other Trustees.

Copies of Matching Grant Application forms are available on the TFGC Website. Successful Matching Grant recipients will be noted in *The Volunteer Gardener* magazine and on the TFGC Website.

The maximum amount of the Grant awarded per year will be \$1000.00

“The Frances T. Harris Endowment Fund Grant” shall be awarded to the project/program that is judged to be the most outstanding each year.”

8/25/2020