

TENNESSEE FEDERATION OF GARDEN CLUBS, INC.

ENDOWMENT TRUST FUND (ETF) MATCHING GRANT INFORMATION

The Endowment Trust Fund is an investment account intended to provide money for TFGC projects only. Currently, 5 percent of the yearly fund corpus is available. This is the total amount that can be distributed; hence, the award process is competitive. The maximum amount allowed per grant award is \$1,000.

Eligibility

- TFGC committees, districts, clubs, and individuals in good standing may apply.
- Dues and reports must be current and on file.
- Only one application is permitted per calendar year.
- Prior grant recipient reports must have been submitted to the ETF chair. This includes those completed or still in progress.

Project Parameters

- The project must be new or a measurable expansion of one in existence.
- The project application must be submitted prior to the start of the project.
- The grant money shall be used to promote the purposes of TFGC as stated in its charter and bylaws including, but not limited to the following:
 - Civic Development
 - Conservation
 - Floral Design
 - Garden Therapy
 - Horticulture
 - Scholarships (in horticulture, conservation, landscape design, and allied areas)
 - Historic Preservation
 - Endangered Species (encourage protection and care)
 - Landscape Design
 - Youth Gardening Activities

*(Agreement and Declaration of Trust Tennessee Federation of Garden Clubs,
Feb. 22, 1996, page 6)*

Budget

- The maximum amount of any grant awarded per year is \$1,000. The applicant is expected to match the amount requested in the grant. (For example: \$750 grant request and \$750 of value provided by an applicant, the total budget is \$1,500.) This should be reflected in the budget.
- Matching funds may include donations, materials, treasuries, or participant's labor at \$10/hour.
- The grant funds must be used for purposes directly related to the new TFGC project. These purposes should be detailed in your application.

Applications

- Current applications forms are available on the TFGC website at www.tngardenclubs.org.
- Completed grant applications must be received by the current ETF State Chair by September 1. They may be emailed, mailed, or handed to the chair listed at the bottom of the application form. A follow-up prompt of submission to the chair is always a good idea.

Awards

- Ideally, award recipient determinations are made in time for grant checks to be awarded at the Fall District Membership Meetings.
- Checks will be mailed to the District Directors to be distributed at their discretion.
- All matching grant recipients must submit a final report or a yearly project update to the ETF Chair.
- Second-year projects will be considered only if a first-year funded project is completed and the report is attached.
- A list of award recipients is published yearly in the *Volunteer Gardener* and on the TFGC website.